

UMZIMVUBU LOCAL MUNICIPAL DRAFT PROCUREMENT PLAN FOR 2019-20 FINANCIAL YEAR

					PROCUREMENT STRATEGY				
NO	PROJECT MANAGER	PROJECT DESCRIPTION	SUBMISSION DATE	BID SPECIFICATION COMMITTEE	ADVERT DATES	CLOSING DATES	BID EVALUATION COMMITTEE DATES	BID ADJUDICATION COMMITTEE DATES	AWARD DATES
BUDGET AND TREASURY OFFICE									
1	AM: Revenue	Supply & Delivery of Alternative Energy (Paraffin)							
2	AM: Revenue	Procurement of Data cleansing software							
3	AM: Revenue	Supply & delivery of FBS books							
4	AM: Revenue	Supply & delivery of fake money detectors (XJ & XK)							
5	AM: Revenue	Supply & delivery of hall booking registers							
6	AM: SCM	Supply and delivery of furniture	01 August 2019						
12	AM SCM	Supply and delivery of Vehicles	01 August 2019						
13	AM SCM	Incubator for Travel agent	15 April 2019						
INFRASTRUCTURE AND PLANNING									
NO	PROJECT MANAGER	PROJECT DESCRIPTION	SUBMISSION DATE	BID SPECIFICATION COMMITTEE	ADVERT DATES	CLOSING DATES	BID EVALUATION COMMITTEE DATES	BID ADJUDICATION COMMITTEE DATES	AWARD DATES
1		Tela Cluster Sport Facility Phase 2	29 April 2019	06 May 2019	13 May 2019	06 June 2019	12 June 2019	19 June 2019	02 July 2019
2		Sirhoqobeni Sportsfield phase 2	30 April 2019	06 May 2019	13 May 2019	06 June 2019	12 June 2019	19 June 2019	02 July 2019
3		Tholeni Community Hall	29 April 2019	06 May 2019	13 May 2019	26 May 2019	17 June 2019	24 June 2019	02 July 2019
4		Mkhoqo Community Hall	29 April 2019	06 May 2019	13 May 2019	26 May 2019	17 June 2019	24 June 2019	03 July 2019
5		Ntlabeni Community Hall	29 April 2019	06 May 2019	13 May 2019	26 May 2019	17 June 2019	24 June 2019	04 July 2019
6		Tshisane Access Road	29 July 2019	06 August 2019	13 August 2019	04 September 2019	02 September 2019	11 September 2019	20 September 2019
7		Dungu Community Hall	29 April 2019	06 May 2019	13 May 2019	27 May 2019	17 June 2019	24 June 2019	04 July 2019
8		Mahobe Bridge and Access Road	29 July 2019	06 August 2019	13 August 2019	29 August 2019	03 September 2019	10 September 2019	20 September 2019
9		Madlangeni Bridge and Access Road	29 April 2019	06 May 2019	13 May 2019	28 May 2019	17 June 2019	24 June 2019	04 July 2019
10		Interlocking block paving of Lubhacweni Streets Phase 1	29 April 2019	06 May 2019	13 May 2019	28 May 2019	17 June 2019	24 June 2019	04 July 2019
11		Gabeni Access Road	29 April 2019	06 May 2019	13 May 2019	28 May 2019	17 June 2019	24 June 2019	04 July 2019
12		Professional Engineering Services	29 March 2019	05 April 2019	12 April 2019	26 April 2019	10 May 2019	17 May 2019	24 May 2019

1	L. Dina	Fashion Show	before 30th November 2019						
2	L. Dina	Cultural Festival	01 September 2019						
3	L. Dina	Construction of Hawkers Stalls	15 September 2019						
4	L. Dina	Designer Mentorship	01 August 2019						
5	L. Dina	Culinary Programme	01 January 2020						
6	L. Dina	Tourism Brouchure	05 July 2020						
7	T. Matola	Mechanisation of 15 HA for 27 Wards	01 April 2019						
8	T. Matola	Supply and Delivery of Agricultural inputs	01 April 2019						
9	T. Matola	Measuring and Sample Collection of soil	01 April 2019						
10	T. Matola	Mentorship Programme	15 July 2019						
11	T. Matola	Poultry Rearing Programme	30 August 2019						
12	T. Matola	Pietermaritzburg Royal Show	15 February 2020						
13	T. Matola	Agricultural Show	20 January 2020						
14	T. Matola	Construction of Crash Pans	20 February 2020						
15	T. Matola	Irrigation System	14 November 2019						
16	T. Matola	Project Manufacturing Programme(Aloe & Peach Materials)	22 February 2020						
17	S. Mcoombeli	Project Managers (Aloe,Nursery,Fresh Produce Market and Peach)	18 January 2020						
18	S. Mcoombeli	Tree Planting	13 September 2019						
19	S. Mcoombeli	Donga Rehabilitation	20 February 2020						
20	M. Vakalisa	Protective Clothing	13 April 2020						
21	L. Dina	Ntsizwa Hiking Trails	30 August 2019						
22	L. Dina	Hawkers Permits	30 July 2020						
23	L. Dina	Tourism Indaba	30 March 2020						
24	L. Dina	Flea Market	16 December 2019						

COMMUNITY SERVICES

NO	PROJECT MANAGER	PROJECT DESCRIPTION	SUBMISSION DATE	BID SPECIFICATION COMMITTEE	ADVERT DATES	CLOSING DATES	BID EVALUATION COMMITTEE DATES	BID ADJUDICATION COMMITTEE DATES	AWARD DATES
1	Mr. BJ Ntlamba	Office furniture	04 July 2019						
2	Mr. BJ Ntlamba	Protective clothing	03 October 2019						
3	Mr. BJ Ntlamba	HIV/AIDS/Disaster/Crime prevention awareness	2 per quarter						
4	Mr. BJ Ntlamba	HIV/AIDS/Disaster/Crime prevention awareness	2 per quarter						
5	Mr. BJ Ntlamba	HIV/AIDS/Disaster/Crime prevention awareness	2 per quarter						
6	Mr. BJ Ntlamba	HIV/AIDS/Disaster/Crime prevention awareness	2 per quarter						
7	Mr. BJ Ntlamba	HIV/AIDS/Disaster/Crime prevention awareness	2 per quarter						
8	Mr. BJ Ntlamba	HIV/AIDS/Disaster/Crime prevention awareness	2 per quarter						

9	Mr. BJ Ntlamba	HIV/AIDS/Disaster/Crime prevention awareness	2 per quarter					
10	Mr. BJ Ntlamba	HIV/AIDS/Disaster/Crime prevention awareness	2 per quarter					
11	Mr. BJ Ntlamba	Disaster advisory forum	1 per quarter					
12	Mr. BJ Ntlamba	Disaster advisory forum	1 per quarter					
13	Mr. BJ Ntlamba	Disaster advisory forum	1 per quarter					
14	Mr. BJ Ntlamba	Disaster advisory forum	1 per quarter					
15	Mr. BJ Ntlamba	Community Safety forum	1 per quarter					
16	Mr. BJ Ntlamba	Community Safety forum	1 per quarter					
17	Mr. BJ Ntlamba	Community Safety forum	1 per quarter					
18	Mr. BJ Ntlamba	Community Safety forum	1 per quarter					
19	Mr. BJ Ntlamba	Local Aids Council	1 per quarter					
20	Mr. BJ Ntlamba	Local Aids Council	1 per quarter					
21	Mr. BJ Ntlamba	Local Aids Council	1 per quarter					
22	Mr. BJ Ntlamba	Local Aids Council	1 per quarter					
23	Mr. BJ Ntlamba	World Aids Day	01 December 2019					
24	Mr. BJ Ntlamba	HIV/AIDS Candle light	01 May 2020					
25	Mr. BJ Ntlamba	Ammunition and shooting range equipment	11 July 2019					
26	Mr. BJ Ntlamba	RA/VTS/DLTC.Law enforcement/Stationery	as and when required					
27	Mr. BJ Ntlamba	Upgrading of VTS Pit Lane	04 July 2019					
28	Mr. BJ Ntlamba	Summonses and Citations	as and when required					
29	Mr. BJ Ntlamba	Sectional meetings	1 per quarter					
30	Mr. BJ Ntlamba	CCTV Cameras Repairs & Maintenance	as and when required					
31	Mr. BJ Ntlamba	Firearm inservice training/skills development	05 February 2020					
32	Mr. BJ Ntlamba	Accomodation	as and when required					
33	Mr. BJ Ntlamba	Criminal Law Enforcement Training/skills development	05 February 2020					
34	Mr. BJ Ntlamba	Parking Meters project	01 August 2019					
35	Mr. BJ Ntlamba	Pound Materials and Supplies	01 August 2019					
36	Mr. BJ Ntlamba	Equipment Rental	Monthly					
37	Mr. BJ Ntlamba	Books publications	as and when required					
38	Mr. BJ Ntlamba	Incubator programme	as and when required					
39	Mr. BJ Ntlamba	Road signs and Markings	01 July 2019					
40	Mr. AN Mandlana	Supply and delivery of 2352 wheelie bins	01 July 2019					
41	Mr. AN Mandlana	IWMP Recycling Project	01 August 2019					
42	Mr. AN Mandlana	Fencing and development of waste management depot or fuel temporary storage area/site	01 August 2019					
43	Mr. AN Mandlana	Procurement of 150 Species for green public open space	01 August 2019					
44	Mr. AN Mandlana	Development of Mt Ayliff Botanical garden interpretative centre and gallery	01 August 2019					

45	Mr. AN Mandlana	Procurement of 4 skip bins and 10 240l waste side	01 September 2019						
46	Mr. AN Mandlana	Fencing of Mt Ayliff botanical garden phase 2	01 September 2019						
47	Mr. AN Mandlana	Mt Ayliff Botanical garden species interpretation and labelling	01 September 2019						
48	Mr. AN Mandlana	Catering and water for National Book week event - 250	01 July 2019						
49	Mr. AN Mandlana	Winners and presenters material and stationery for the National book week event	01 July 2019						
50	Mr. AN Mandlana	Transport Hiring for national Book week event -15 learners x 2	01 July 2019						
51	Mr. AN Mandlana	Catering and water library holiday programme 250	01 October 2019						
52	Mr. AN Mandlana	Winners and presenters material and stationery for the Library Holiday programme	01 October 2019						
53	Mr. AN Mandlana	Catering and water South African Library week program	01 October 2019						
54	Mr. AN Mandlana	Transport Hiring for South African Library week event - 15 learners x 2	07 January 2020						
55	Mr. AN Mandlana	Cater and Water for Word book day	01 April 2020						

MMO

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1	Celiwe Nenemba	Catering: MANCO, Audit Committee, Performance Assessments							
2	Celiwe Nenemba	Refreshments							
3	Celiwe Nenemba	Travel Bookings							
4	Zandisile Tyebisa	Annual Report printing	01 April 2020						
5	Zandisile Tyebisa	IDP Outreach transport and catering	03 September 2019						
6	Phelokazi Ndumndum	Risk Assessment	16 March 2020						
7	Zandisile Tyebisa	IDP Outreach transport and catering	01 April 2020						
8	Zandisile Tyebisa	Catering for stakeholder engagement session	05 July 2019						
9	Zandisile Tyebisa	Catering for stakeholder engagement session	10 October 2019						
10	Zandisile Tyebisa	Catering for stakeholder engagement session	07 February 2020						
11	Zandisile Tyebisa	Catering for stakeholder engagement session	13 April 2020						

CORPORATE SERVICES

COMMUNICATIONS AND SPU

NO	PROJECT MANAGER	PROJECT DESCRIPTION	SUBMISSION DATE	BID SPECIFICATION COMMITTEE	ADVERT DATES	CLOSING DATES	BID EVALUATION COMMITTEE DATES	BID ADJUDICATION COMMITTEE DATES	AWARD DATES
1	Mrs Shazi	Mandela Day	10 July 2019						
2	Mrs Shazi	Womens Day	01 August 2019						
3	Mrs Shazi	Heritage Day	01-Sep-19						
4	Mrs Shazi	Maskhandi Talent Search (Artists Recording with Record Label)	15-Aug-19						
5	Mrs Shazi	Council Notice	15 July 2019						
6	Mrs Shazi	Communication Action Plan Review	07 October 2019						
7	Mrs Shazi	Council Notice	15-Sep-19						
8	Mrs Shazi	Diaries & Calendars	30 Sep 2019						
9	Ms Ndevu	IDP Outreach	10 October 2019						
10	Mrs Shazi	Council Notice	15 November 2019						
11	Mrs Shazi	16 Days of Activism	05-Nov-19						
12	Ms Ndevu	Project Handover	10-Nov-19						
13	Mrs Shazi	Disability Day	20-Nov-19						
14	Mrs Shazi	Elderly Day	01-Nov-19						
15	Mrs Shazi	Childrens Day (Chirstmas Gifts)	01-Nov-19						
16	Mrs Shazi	Childrens Day (Back to School)	01-Nov-19						
17	Mrs Zembe	Departmental Strategic Planning	01-Nov-19						
18	Mrs Zembe	Exco Strategic Planning	12-Nov-19						
19	Mrs Zembe	Council Strategic Planning	10-Dec-19						
20	Ms Ndevu	Ward Committee Training	29-Nov-19						
21	Mrs Shazi	Masibuyelemba Festival	01-Sep-19						
22	Mrs Shazi	Council Notice	20-Jan-20						
23	Ms Shazi	Human Rights Day	28-Feb-20						
24	Ms Ndevu	Service Delivery Imbizo	15-Apr-20						
25	Mrs Shazi	Freedom Day Celebration	30-Mar-20						
26	Ms Ndevu	Project Handover	10-Apr-20						
27	Ms Ndevu	IDP Outreach	01-Mar-20						
28	Mrs Shazi	Workers Day	15-Apr-20						
29	Mrs Shazi	Mayoral Cup	01-Apr-20						
30	Ms Ndevu	Traditional Leaders Summit	11-Feb-20						
31	Ms Ndevu	Project Handover	Ongoing						
32	Ms Ndevu	Travelling	Ongoing						

33	Ms Ndevu	Catering	Ongoing					
34	Ms Ndevu	Stakeholder Engagement	Ongoing					
35	Ms Shazi	Media Liaison radio TV transmission	Ongoing					
36	Ms Shazi	Promotional items branding	Ongoing					
37	Ms Shazi	Billboard Maintenance	Ongoing					
38	Ms Shazi	Website Subscription	Monthly					
39	Ms Shazi	Branding Newsletters	Bi-monthly					
40	Ms Shazi	Back to School Uniform	01-Sep-19					

Prepared by: FT Fundira

Chief Finance Officer

Signature:

Date:

Approved by: GPT Nota

Municipal Manager

Signature:

Date: